

Document Signing with your NetID USB Cryptographic Token



Get ready your NetID USB Crypto Token and follow the steps to digitally sign on PDF document



- Step 1 Plug-in your NetID USB token into your computer.
 Step 2
- Open a PDF Document.
- Step 3 Click on 'Tools'.
- Step 4 Click on 'Certificates'.

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 Step 5 Click on 'Digitally Sign'.



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• Step 6

Draw and drag a box where you want your signature to be at.



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• Step 7 Select the user's certificate to digitally sign.



Sign with a Digital ID ×					
Choose the Digital ID that you	want to use for signing:	Refresh			
• 🖭 Name of user	r	View Details			
	ြဲ Step 6				
(?)	Configure New Digital ID	Cancel Continue			

Step 8

Click on 'Sign' to proceed.



Step 9 Save the file in your Desktop or your preferred file location.
Step 10 Click on 'Save' to proceed.



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Step 11

A pop up window will appear from 'SafeNet Authentication Client Tools - Token Logon'.

Enter Token Password.

• Step 12

Click 'OK' to proceed.

📡 Token Logon X					
YOU CAN BE SURE					
Enter the Token Password					
Token Name:	Name of user				
Token Password: Step 10 🖒					
-	Current Language: EN				
	Step 11 🖒 OK Cancel				

Step 13

Your digital signature will be reflected in the PDF document after it is being sign successfully.



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ALTERNATE STEP: If you need an image of the digital signature you can create one



I. Select Image and click Browse



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Customize the Signature Appearance



II. Select a scanned image of the signature

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III. The image can be customized to the preference required and save



Customize the Signature Appearance				
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IV. The image will be available during signing

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		Back Sign

V. Signed with image





Should you have any problems, please call us at +65 6212 1388 or email us at sales@netrust.net